

## Health and Safety Committee

Covid-19 Meeting

11 August 2020, 4.00pm

Minutes

### **Present Members:**

Dr Matthew Blain, Executive Director of Human Resources (vice Convenor)

Miss Hayley Boakes

Ms Sandra Bond

Ms Sonia Buckingham

Mr Colin Byelong



11 August 2020

- 86.6 Arising from minute 84.2, it would be arranged for the advice regarding age in the guidance from the Chief of Staff and in the Workplace Health individual risk assessment to agree.

## **Part II: Strategic Items for Discussion**

### **87 Covid 19: UCL status update**

- 87.1 UCL Estates reported that they were on target to open all 139 buildings by 1 September 2020. NHS Trust partners needed to provide confirmation from their landlords of compliance. 360 teaching spaces had been made Covid-19 secure at UCL.
- 87.2 The Convenor reported that undergraduate intake was looking positive for the 2020/21 period. The challenge is to ensure sufficient teaching space in the event of a 'spike' or second wave of Covid-19.

### **88 Fieldwork at non-UCL settings (Paper 11-37)**

- 88.1 Dr Jeremy Barraud presented a paper by the Fieldwork Framework Group on the resumption of fieldwork at non-UCL settings for researchers and doctoral students.
- 88.2 It was requested that a summary be included at the start of the document alerting people to the n

removed from the section relating to cleaning of shared PPE. Updates to the return to work risk assessment would be highlighted on the document for the convenience of Committee members when presented at future meetings.

It was noted that if UCL is not providing disinfectants centrally, a list of disinfectants which are active against Covid-19 should be included.

- 89.3 The PPE working group would include the sharing of PPE in the paper to be produced for the next committee meeting (as at 86.2).

## **90 Items for discussion from the Trade Unions (Paper 11-39)**

- 90.1 It was stated that messaging needs to be consistent with the return to work risk assessment throughout all communications channels.
- 90.2 The individual risk assessment tool should include reference to multiple health factors, exposure to public transport and the balance of risk for people coming into the campus for a couple of days only per week. UCU will present a paper at the next meeting for discussion.
- 90.3 UCL recommends that front line staff wear a face covering and a visor. The challenge is that people are reluctant to wear either or both. Unison volunteered to meet with people to explain the benefits of wearing face coverings and visors.
- 90.4 A support and policy framework for people who are experiencing long term illness having contracted Covid-19 would be made available. Once the framework is produced it will be published on the HR website.
- 90.5 Sodexo will carry out an 'enhanced' cleaning routine of teaching spaces at the beginning of each day. Staff are not being asked to clean teaching spaces but rather users of the space (academic or student) are being asked to wipe down surface areas they have touched using the alcohol cleaning wipes placed at the entrance to the space when entering and leaving. UCL Estates would work with Communications and Marketing to create appropriate messaging to this effect.

11 August 2020

**91 Any other business**

91.1 As many areas are already at the 1 in 4 occupancy level with staff, it wasy.Pf1 0 0 1 95.36 7