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## **Links to recent changes and / or additions to the published regulations**

## **1.1 UCL undergraduate programme entrance requirements**

### **1.1.1 A and AS Levels**

- i) UCL's entry requirement range is A\*A\*A–ABB, plus a pass in a further Advanced Subsidiary (AS) level subject.
- ii) Some degree programmes will have higher entry requirements.
- iii) The requirements for individual programmes are set out in the prospectus (see link at the end of this section).

points with a score of 17 in three higher level subjects, including grade 6 in Chemistry, with no score lower than 5.

- ii) Applicants will not be admitted below the benchmark level without the advance approval of the Dean of Students (Academic) and cases for consideration should be submitted by Admissions Tutors to the Dean of Students (Academic), via Faculty Offices.

### **1.1.3 Programme Specific Entry Requirements**

Applicants' qualifications must satisfy the specific degree programme requirements which are outlined in the programme descriptions given in the Undergraduate Prospectus for the year of application.

#### **Further guidance on programme specific entry requirements**

Applicants are advised to check for specific entry requirements in their chosen area of study before making an application to UCL. In particular applicants should note the entry criteria for Medicine, Intercolated BSc degrees, Fine Art and Law set out in the prospectus (see link at the end of the section).

### **1.1.4 Vocational A and AS Levels**

One of the three GCE A levels may be substituted by a Vocational A level. The additional Advanced Subsidiary subject may be substituted by a Vocational AS level or the equivalent.

#### **Further guidance on vocational A and AS Levels**

Applicants should note t

### **Further guidance on GCSE and equivalent qualifications**

- i) There is a list available of qualifications accepted by UCL as GCSE equivalents (see link at the end of this section).
- ii) UCL values applicants who have developed key skills such as numeracy, communication, problem solving and the ability to work with others.
- iii) Applicants may wish to include how they have developed these skills either through certificated awards, extra-curricular activities or work in their personal statement in their UCAS application (see link at the end of this section).

### **1.1.7 English Language Requirements**

All applicants whose first language is not English must be able to provide recent evidence that their spoken and written command of the English Language is adequate.

#### **Further guidance on English language requirements**

- i) An example of recent evidence that an applicant's spoken and written command of the English Language is adequate would be a record of attendance certifying schooling in English.
- ii) This requirement is specified in order to ensure that the academic progress of applicants is not hindered by language difficulties and that applicants are able to benefit fully from their time at UCL.
- iii) UCL's preferred English Language qualifications are GCSE English Language and the International English Language Testing System.
- iv) UCL does accept a number of English Language qualifications and a list of these is available in the prospectus (see link at the end of this section).
- v) There is further information available about the standard of English Language requirements on the Prospective Students website (see link at the end of this section).

### **1.1.8 Programme Specific English Language Requirements**

UCL has specified English language requirements for admission.

#### **Further guidance on programme specific English language requirements**

- i) There is further information available about the standard of English Language requirements (see link at the end of this section).

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ii) All applicant a



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**Further guidance on full-time applications: UK**

- i) Regardless of where applicants are applying from, they must submit their UCAS application by the dates published by UCAS (see link at the end of this section).
- ii) Applications made after the deadline cannot be guaranteed equal consideration by UCL.
- iii) Applicants for Medicine, intercalated BSc degrees, Fine Art and Law programmes should see the additional criteria for special admissions by reference to the prospectus for the intended year of entry. (See link at the end of this section).
- iv) Applications for part-time study should be made directly to UCL, via the relevant Faculty Office.

**1.3.2 Erasmus Programme Applications (2015/16 to 2018/19)**

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**Further guidance on applications for part-time study**

- i) All applicants considering applying for part-time study are advised to check with the relevant Faculty Office about the availability of this option for the degree programme for which they are applying.
- ii) Applications for admission on a part-time basis should be submitted directly to UCL using the appropriate Faculty application form.

**1.4.4 Applications from Students Registered at Other Higher Education Institutions**

- i) Undergraduate affiliate applicants must be students registered at other Higher Education Institutions.
- ii) Undergraduate affiliate applicants should have completed at least two years' study at university and be fully enrolled at their home institution by the time they come to UCL.
- iii) Undergraduate affiliate applicants must satisfy UCL English Language requirements. During their period of affiliation, affiliate students do not qualify for a UCL Degree.

**Further guidance on applications from students registered at other HE institutions**

- i) In this context an Undergraduate affiliate student is a student from another university who has accepted an offer by UCL to enrol on an undergraduate affiliate programme and register on modules that are academically assessed.
- ii) Undergraduate affiliate students usually study on a full-time basis and can register to study for an academic year or, if appropriate, for the term or terms in which the course units they are undertaking are offered.
- iii) Departments/divisions may, at their discretion, accept an undergraduate affiliate student who has not completed at least two year's study at a university.

**1.4.5 Exemption from dual registration regulations for affiliate students and students registered on joint, double/dual degrees**

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**Further guidance**

### **1.4.9 Criminal Record Disclosure**

For a limited number of programmes, where students may potentially come into unsupervised contact with children and/or vulnerable adults, UCL will seek an enhanced disclosure certificate from the Disclosure and Barring Service. (See link at the end of this section).

#### **Further guidance on criminal record disclosure**

- i) The Disclosure and Barring Service is the Government agency established to provide employers and others with information about any criminal convictions that an individual might possess. Queries regarding criminal record disclosures for students should be referred to the Student Centre. (See link at the end of this section).
- ii) In addition to an enhanced criminal records review, some programmes require further checks under the provision of the Protection of Children Act and Protection of Vulnerable Adults Act. (See links at the end of this section).
- iii) Further details of these checks are available from the Disclosure and Barring Service (see link). UCL reserves the right to bar applicants or de-register students who are given an unsatisfactory review by the Disclosure and Barring Service.
- iv) Information about the programmes that require disclosure certificates and how these can be obtained is available from the Student Centre.

### **1.4.10 Applicants with Criminal Records**

Disclosure of criminal records is mandatory and applicants with criminal records may be subject to some restrictions of activity to be decided on a case-by-case basis.

#### **Further guidance on applicants with criminal records**

- i) Applicants who apply via UCAS or using a UCL direct application form are required to declare on their application forms whether they have any criminal convictions and are advised that the offer of a place is subject to a satisfactory criminal records declaration being submitted.
- ii) Where appropriate, details of criminal convictions may be made available to personal tutors and/or Heads of Department/Division and others as appropriate.
- iii) Please see UCL's policy and procedures for applicants with criminal records for further information. (See link below).

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## **Links for Section 1.4**

All links go to the UCL website, unless stated otherwise:

[Apply and track your application](#) – on the UCAS website

[Deferred entry](#)

[Student disability services](#)

[Disclosure and Barring Service](#) – on the Gov.UK website

[Student Centre](#)

[Protection of Children Act 1978](#) – on the National Archives website

[Safeguarding Vulnerable Groups Act 2006](#) – on the National Archives website

[Academic Manual: undergraduate admissions policy](#)

## **1.5 Accuracy of applicant information**

Information provided by applicants is expected to be accurate and UCL reserves the right to refuse admission or, if already registered, terminate registration if information provided by an applicant is inaccurate or incomplete.

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**Further guidance for UK-based applicants**

- i) Applicants should be aware of the deadline both for applying for student accommodation and firm acceptance of an offer of admission in order to guarantee the allocation of a room.
- ii) Applicants should note that only those who have an offer of a place to study at UCL can apply for accommodation.
- iii) Further information about applying for student accommodation can be found on the Prospective Students website. (See the link at the end of this section).

**1.7.2 Applicants Currently Studying at Other Higher Education Institutions (Affiliate applicants including Affiliate Programme Applicants from Overseas)**

- i) For programmes starting in September/October, affiliate applicants have until 31 July in the calendar year of a programme to accept their offers formally.
- ii) For programmes starting in January, affiliate applicants have until 30 November of the preceding calendar year to accept their offers formally.

**Further guidance on applicants studying at other HE institutions**

- i) Affiliate applicants confirm or decline their acceptance of an offer of place by 15 October (0)



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**1.7.4 Applicants for the University Pr1/ (n)Tj 0.607 0 Td (ts)Tny 5th**

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**Further guidance on offers made by UCL not via UCAS**

Applicants should also refer to UCL's proof of identity and immigration requirements. Further details about UCL's Points Based Immigration Policy can be found on the Prospective Students website. (See link at the end of this section).

**1.10.3 Proof of Identity**

All students are required to present an accepted form of identification, as determined by UCL, for verification before they can be enrolled. In the absence of this verification, enrolment will not be confirmed.

## **Links for Section 1.10**

All links go to the UCL website, unless stated otherwise:

[Apply and track your application](#) – on the UCAS website

[International student applications](#)