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3.16 Provision of a degree certificate 18
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Links to recent changes and/or additions to the published regulations

3.1.1 Submission of Student Summative Assessed Academic Work and Anonymity

The wording for this item has been revised.

3.1.2 Attendance Requirements and the Eligibility for Summative Assessment Criteria, Learning Agreements, Barring Students from Assessment, and Suspensions and Terminations of Studies on Grounds of Academic Insufficiency or Non-Attendance at Mandatory Faculty Interviews

i)

stipulate a higher percentage and additional requirements where appropriate. Students whose attendance falls below the attendance requirement are ineligible for summative assessme3(m)3()3(m)-6(a)-5(d)6(d)-3(iti 0 Tc-66

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iii) UK Quality Assurance Agency

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iv) Since students benefit from feedback on their coursework, anonymity is not required when the coursework element constitutes 40% or less of the assessment for a module.

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ii) Students wishing to postpone examinations in one or more modules of the examination, but not all modules, should refer to the regulation on late assessment below.

3.1.4 Deferral of One or More Elements of an Examination or Other Form of Assessment to the Next Session

i) Students wishing to defer the examination or other assessment of one or more modules, but not all of the modules they are registered for, to the next session must make an application to do so.

ii) Students must give satisfactory reasons for wishing to defer elements for examination, providing either medical certification or a letter of support from their home department with the application form.

iii) Students must submit the application to the Examinations Section in the Registry and Academic Services Division via their home department/division.

Further guidance on deferral of one or more element of an examination or other form of assessment

i) Satisfactory grounds for deferral include: medical, bereavement (of a close relative), academic grounds and financial hardship. Any other grounds will be referred by the Examinations Section to the Dean of Students (Academic) for approval.

ii) Application for deferment of a Report/Dissertation/Extended Essay must be made well in advance of the final date for submission as given in the regulations for the postgraduate degree concerned. Please note that should an application be refused, the student will be expected to submit by the due date in the programme regulations. If the student fails to submit then the Board of Examiners may award a mark of zero and the student will be treated as a re-entry candidate at the next occasion.

iii) Students wishing to defer the Project Report or Dissertation, who apply in the summer term or early in the summer vacation, should apply for an interruption of study rather than for a deferral of examination.

v) The Deferral Application Form may be found by following this link.

3.1.5 Authorised Absence from Examination Or Other Form Of Assessment

Students, who are prevented owing to illness or the death of a near relative, or other cause judged sufficient by UCL, from completing an examination at the normal time, may at the discretion of the examiners either:

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UCL Student and Registry Services Division
Academic Services Department

UCL Student and Registry Services Division
Academic Services Department

UCL Student and Registry Services Division
Academic Services Department

3.2.6 Syllabus for Re-entered Examinations or Other Form of Assessment

Students who re-enter for any part of academic assessment shall be subject to the programme regulations and syllabus current at their first attempt except where students have already been informed that they would be examined on the current syllabus. Students must re-enter for examination within a maximum period of two years of being in attendance for the first attempt.

3.2.7 Timing of Re-Entered Formal Written Examinations or Other Form of Assessment

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UCL Student and Registry Services Division

UCL Student and Registry Services Division
Academic Services Department

UCL Student and Registry Services Division

UCL Student and Registry Services Division

UCL Student and Registry Services Division
Academic Services Department

Links for Section 3.17

All links go to the UCL website, unless stated otherwise:

UCL Current students: money

UCL Current students: examination fees

UCL Library Services

UCL Graduation Ceremonies

3.18 Award of degrees

The Education Committee of UCL is authorised to award degrees.

3.19 Revocation of degrees

UCL may revoke any degree awarded, if any of the following circumstances discovered at any time and proved to the satisfaction of UCL:

i) There was an administrative error in the award made under the procedures required by UCL, including an error in calculating the results.

ii) Subsequent to award, a Board of Examiners, having taken into account information which was unavailable at the time its decision was made

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